



AMERICAN YOUTH FOOTBALL & CHEER  
**REGISTRATION & Paperwork Requirements**  
CONFERENCE / ASSOCIATION



All paperwork, age/weight, grade, participant certification will be completed by the regional tournament host. No team will be allowed to make travel arrangements or be guaranteed a slot in the National Championship bracket unless this procedure is followed. Wild Card teams will be certified by the national office directly if necessary. ALL ATHLETES must be in attendance for Team Check-In.

**DUE BY 11/22/09 YOU MUST REGISTER YOUR TEAM FOR THE TOURNAMENT  
ONLINE AT: [www.playayf.com](http://www.playayf.com)**

PAY YOUR REGISTRATION TOURNAMENT FEE AND UPLOAD YOUR TEAM PICTURE.

**The PROTOCOL FOR CHECK-IN IS:**

**A) Team Books Must Include The Following Documents For Each Participant.**

- 1) Participant Photo Identification
- 2) Medical Clearance Form
- 3) Original Birth Certificate/Proof Of Age (Football Only - Cheer/Dance/Step Will Accept A Copy)
- 4) Emergency Medical Treatment Consent & Information Form
- 5) Absentee Form - If Applicable (retained by the national office - each one will be verified)
- 6) Waiver and Release of Liability - Minor Form - **To Be Retained By The National Office**
- 7) Image Release - Minor Form - **To Be Retained By The National Office**

**Note:** *Football - All Team Books Must Be Assembled In Numerical Order (Jersey #) With Older Lighters First.*

*Football - All Teams must come to the tournament with both their Home and Away jersey.*

*Cheerleading/Dance/Step - All Team Books Must Be Assembled In Birth Date Order Oldest To Youngest.*

**B) Team Books Must Include The Following Team Documents.**

- 1) Official Roster - Certified By The Conference Or National Office (Wild Card Entries) - 2 Copies
- 2) Mandatory Play Roster - Completely Filled Out, Ready To Use, (Football Only) - 5 Copies.

**C) Team Paperwork - *To Be Retained By The National Office***

- 1) Background Check Affidavit
- 2) Scholastic Fitness Affidavit
- 3) Absentee Form - If Applicable
- 4) Insurance Certificate - **AYF Listed as "Additional Insured"**
- 5) Proof Of Insurance And Risk Management Agreement
- 6) AYF/AYC Insurance Checklist
- 7) Rooming List/Lodging Verification

**D) Coach/Volunteer Paperwork - *To Be Retained By The National Office***

- 1) Waiver and Release of Liability - ADULT Form
- 2) Image Release - ADULT Form

**Note:** *Falsifying birth or any other documents to make a participant eligible is grounds for forfeiture of all games in which they have participated and may result in the permanent suspension of the adult(s) and/or organization responsible for the act. Any child intentionally left at home may result in Head Coach Suspension, and/or forfeiture of games.*

**ALL PAPERWORK, AGE/WEIGHT, GRADE, PARTICIPANT CERTIFICATION WILL BE COMPLETED BY THE REGIONAL TOURNAMENT HOST. NO TEAM SHOULD MAKE TRAVEL ARRANGEMENTS OR BE GUARANTEED A SLOT IN THE NATIONAL CHAMPIONSHIP BRACKET UNLESS THIS PROCEDURE IS FOLLOWED. NO TEAM WILL BE ALLOWED TO ADVANCE TO THE NATIONAL CHAMPIONSHIP TOURNAMENT THAT DOES NOT HAVE ALL OF THEIR DOCUMENTS VERIFIED INCLUDING BUT NOT LIMITED TO ORIGINAL BIRTH RECORDS AS NOTED ABOVE.**

*All of the forms listed are available at MyAYF and AYFchampionships.com.*



AMERICAN YOUTH FOOTBALL  
**Tournament Team Check-in Procedures**  
 CONFERENCE / ASSOCIATION



*The following is the procedure that will be followed to check-in / register / certify your teams for participation in the American Youth Football National Championship:*

**Check-In / Registration:**

**FOOTBALL: - All**

**DATE: - Saturday Dec. 5<sup>th</sup>**

**TIME: - 9:00 - 6:00**

**Football Coaches Meeting**

Saturday Dec. 5<sup>th</sup> 7:00pm

**CHEER/DANCE/STEP: - All**

**DATE: - Wednesday Dec. 10<sup>th</sup>**

**TIME: - 9:00 - 5:00**

**Cheer/Dance/Step Coaches Meeting**

Thursday Dec. 11<sup>th</sup> 6:00 pm

**LOCATION: -** Omni Champions Gate, 1500 Masters BLVD, Champions Gate, FL. 33896 -

**Procedure:**

- A) Team arrives with all required paperwork completed in their possession (in the pre-described order).
- B) Team will line up for weigh-in/check-in, all divisions (Including All-Americans, see Weigh-In Procedure).
- C) Participants will exit the weigh-in/registration center.
- D) Head coach and his selected representative will enter the Paperwork Verification room to turn in all required paperwork, verify team roster, receive player, coach and administrator certification badges.
  - 1) The **Player Certification Badge** certifies that the participant has met all of the age, weight, and paperwork requirements and is cleared to participate in the tournament. This badge will also allow the participant access to the football and cheer venue and must be worn during the pre-game participant verification.
  - 2) The **Coaching Certification Badge** certifies that the coach/volunteer has met all of the paperwork requirements and is cleared for field access for all of the team's games. This badge will also allow the Coach access to the football and cheer venue and must be worn during the Game.
  - 3) Only Rostered Coaches and MPR Personnel will receive Certification Badges and ONLY after turning in both the Adult Waiver/Release form and the Adult Image Release form. EACH TEAM MUST SUPPLY A TRAINED MPR (mandatory play monitor) or an Assistant coach will be assigned at Check-in. Head coach may request Certification/VIP badges for Association Administrators. **Association Administrators** will ONLY receive Certification badges with the Head coach's authorization, and only after providing the aforementioned Image Release - Adult, and Waiver and Release of Liability - Adult.
  - 4) Conference and Regional administrators will receive VIP Badges upon request after completing the Image Release - Adult, and Waiver and Release of Liability - Adult.

**E) MANDATORY Head Coaches meeting Host Hotel - Check-In Center**

- a. **Football - Saturday 12/5, 7:00pm**
- b. **Cheer/Dance/Step - Thursday 12/11, 6:00pm**



# AMERICAN YOUTH FOOTBALL

## Player Weigh-in / Grade Check Procedures

### CONFERENCE / ASSOCIATION



*The following is the procedure that will be followed to check-in / weigh-in / certify your teams for participation in the American Youth Football National Championship:*

**Procedure:**

- A) Line up in Numerical Order (Jersey #) with older lighters first (if applicable).
- B) Head coach will hand his Team Book and 5 completely filled out Mandatory Play Sheets to a Weigh-in/Check-in official.
- C) The weigh-in/check-in official will check the photo ID with each participant in line, Participants will then enter the weigh-in/check-in room for their official weight/grade certification. Only the Head Coach or his appointed representative will be allowed in the weight certification room.
- D) Participants will exit the weigh-in room to receive their Participant gifts (while supplies last).
- E) Participants will then exit the Registration Center

**The only acceptable method of verifying a participants weight will be as follows:**

- 1) Maximum Dressed Weight - Player steps on scale wearing Game Jersey, Footwear, and Pants/Shorts as the minimum.
- 2) Only one attempt to make weight will be allowed in the weigh-in room utilizing 2 scales, If a player fails to make weight he/she will not be allowed to return and retry.

***American Youth Football will strictly enforce the age and weight restrictions. Anyone who is determined to be over the maximum weight limit listed herein will not be allowed to participate in any Regional or National game or event.***

NATIONAL DIVISION		
Team	Age (as of July 31 <sup>st</sup> )	Max Stripped Weight + Uniform Allowance = Max Dressed Weight
Cadet	8, 9 and 10 O/L	100 + 5 = 105 lbs, 80 + 5 = 85 lbs
Jr. PeeWee	10 and Under, 11 O/L	114 + 5 = 119 lbs, 94 + 5 = 99 lbs
PeeWee	11 and Under, 12 O/L	129 + 5 = 134 lbs, 109 + 5 = 114 lbs
Jr. Midget	12 and Under, 13 O/L	144 + 6 = 150 lbs, 124 + 6 = 130 lbs
Midget	14 and Under, 15 O/L	169 + 6 = 175 lbs, 149 + 6 = 155 lbs

ALL-AMERICAN DIVISION Grade Based / Age Protected			
Grade Max.	Age Range	Protected Age	Protected Age Explanation
4 <sup>th</sup>	8/9/10	10	10 in 4 <sup>th</sup> grade can not turn 11 on or before 12/31
5 <sup>th</sup>	9/10/11	11	11 in 5 <sup>th</sup> grade can not turn 12 on or before 12/31
6 <sup>th</sup>	10/11/12	12	12 in 6 <sup>th</sup> grade can not turn 13 on or before 12/31
7 <sup>th</sup>	11/12/13	13	13 in 7 <sup>th</sup> grade can not turn 14 on or before 12/31
8 <sup>th</sup>	12/13/14	14	14 in 8 <sup>th</sup> grade can not turn 15 on or before 12/31
9 <sup>th</sup>	13/14/15	15	15 in 9 <sup>th</sup> grade can not turn 16 on or before 12/31



# AMERICAN YOUTH FOOTBALL

## Conference All-Stars

### CONFERENCE



All paperwork, age/weight, grade, participant certification will be certified by the Conference Executive Board. No team will be allowed to make travel arraignments or be guaranteed a slot in the National Championship bracket unless this procedure is followed.

**All Team Check-In, Player Paperwork Requirements, Team Books And Player Weigh-In / Grade Check Procedures Will Be The Same As All Tournament Team Participants. The Following Is In Addition To Those Requirements:**

- 1) All Conference all-star teams are required to provide a new All-Star team roster. Attached to this roster must be a photocopy of the conference certified roster that the player was certified to during the regular season.
  - a) Highlight the player name on the attached regular season roster, that the player was certified to, and that was submitted by the October 1st deadline.
- 2) Conferences must certify that each player actively participated with their team for the entire season. This can be done by providing a photocopy of any of the following documents; Weekly MPR sheets, Weekly Weigh-in sheets, Player Tacking Cards; some form of written documentation will be required.
- 3) Conferences are required to insure that all coaches have received a background check and have been cleared by the Association they are affiliated with as required during their regular season participation. In addition to this requirement the Conference must review the Associations background check documentation and complete its' own review and approval process.
- 4) The Conference is required to guard that the practice rules are adhered to, they are as follows: Practice may not start sooner than 2 weeks prior to the departure date to attend the National Tournament. Each practice cannot be more than 2 hours in duration and can not be more than 12 hours in total. The only exception is each team can continue non pad non contact conditioning practice with a maximum of ½ hour in duration from the end of their playing season to the start of the All-Star practice.